



School District of Manawa

Building & Grounds COMMITTEE MEETING

*Manawa School District Office - Board Room
800 Beech Street, Manawa WI
(920)596-2525*

Wednesday, December 13, 2023
5:15 P.M.

Board of Education Committee Members:
Griffin (C), Jepson, & Riske

❖ **CALL TO ORDER**

Called to order at 5:15

❖ **PLEDGE OF ALLEGIANCE**

❖ **ROLL CALL - Verification of Quorum**

➤ B.O.E. Members Present: [Griffin, Jepson, Riske](#)

❖ **COMPLIANCE WITH OPEN MEETING LAW NOTIFICATION** [*§19.84(2) Wis. Stats.*]

[Verified by Mr.Peterson](#)

❖ **AGENDA**

1. Building & Grounds Maintenance Updates

a. Kitchen Hood / Exhaust Roof Leak Update

[This is not a hood issue. It seems to be a roof issue and will be watched.](#)

b. Fire Safety Inspection Updates (3 total documents)

i. MES Fire Inspection Report

ii. MMS/LWHS Fire Inspection Report

iii. MMS/LWHS Systems Inspection Report

[Informational -Will be coming back to inspect PEA's Lab](#)

c. MS/HS Gym Hoop Repairs/Inspection (4 total documents)

i. Informational Memo

ii. Invoice for Hoop Winch/Cable Repairs

iii. Inspection Summary

iv. Inspection Results

v. Inspection Repairs Proposal

[Safety straps will be purchased for under \\$10,000 for safety concerns.](#)

[The remaining items will be moved to the capital improvements list.](#)

2. Scoreboard Project - MS/HS Gym

* Any person with a qualifying disability under the Americans with Disabilities Act that requires the meeting or material to be in accessible format, please contact the District Administrator to request reasonable accommodation. The meeting room is wheelchair accessible. This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public hearing. There may be a time for public comment during the meeting as indicated in the agenda.

**Upon request to the District Administrator, submitted twenty-four (24) hours in advance, the District shall make reasonable accommodations including the provision of informational material in an alternative format for a disabled person to be able to attend this meeting.



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- a. Informational Memo and Installation Proposal
 - regarding the Donation of 2 scoreboard by the Manawa Athletic Booster Club
 - i. Memo Scoreboard Replacement
 - ii. Quote for Installation of new scoreboards
 - A very BIG thank you to the Manawa Athletic Booster Club for the generous donation. Waiting till Tuesday's board meeting to approve the donation to schedule the installation.
3. Storage Shed Discussion
 - a. Memo for Review
 - Motion By Riske to get RFP's based on the attached memo from Lance
 - Second by Griffin Motion Carries
 - Conversation about the size needed was discussed at length and Lance consulted with multiple people to get the right fit for our district. He agreed that this was what was needed for the equipment we store.
4. Building Usage Plan Discussion
 - a. Building Usage Form for Reference
 - Informational-Form was updated and the admin team will continue to build form.
 - Wanted direction on charging groups to use facilities.
5. Capital Improvements List - Updates / Discussion
 - a. Review of multiple quotes linked in the Document
 - Discussion on multiple line items. Will continue to keep working through it
 - The spreadsheet has up-to-date information and attached links for review in the drive for BOE members to review.
6. Bus Contract Negotiations Update, if available
 - Talking with multiple bus companies on getting RFPs. Will have 3 possible coming.

❖ FUTURE MEETING AGENDA ITEMS

- Schedule January Meeting Date
 - Next meeting date will be January 24th, 2024 @ 5:15

❖ ADJOURN

Meeting adjourned @ 6:48
Motioned by Riske
Seconded by Jepson
Motion Carries

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